



OFFICE OF THE PRINCIPAL
GOVT. COLLEGE FOR WOMEN, NAWA KADAL

SRINAGAR, KASHMIR (J&K) - 190002

گورنمنٹ کالج برائے خواتین، نوا کدل، سرینگر



www.gcwnk.ac.in

principal@gcwnk.ac.in

(NAAC Re-Accredited Grade A+) • (CGPA – 3.27) • Tele-Fax: 0194-2503456

Subject: Notice inviting e-Tender for Running College Canteen

e-NIT NO:- ET-03 of 2025

Dated: 09- 07- 2025

Principal, Govt. College for Women Nawakadal on behalf of Hon'ble Lt. Governor of UT of Jammu & Kashmir invites e-tender from the prospective contractor(s)/ reputed agency(s)/Person(s) for running the college canteen in college premises for the academic session 2025-26.

The Tender documents consisting of qualifying information, eligibility criteria, list of eatables and detailed terms and conditions of contract can be seen/downloaded from the website www.jktenders.gov.in or www.gcwnk.ac.in as per schedule of dates given below :-

Name of the Work : Operation/Running of College canteen within the college premises.		
1.	Date of Publication	09/07/2025.
2.	Period of downloading of Tender documents:	9/07/2025 to 15/07/2025.
3.	Tender Bid Submission start date	10/07/2025 from 9:00 AM
4.	Tender Bid Submission end date	16/07/2025 upto 5:00 PM
5.	Date of opening of EOI Bid online	17/07/2025 at 11:00AM

Sd/-
Principal
GCW Nawakadal

Copy to:

1. Joint Director, Information Department for information and with the request to publish the EOI at least in two leading newspapers of National level and UT level for wider publicity and send the copy for confirmation.
2. Convenor College Canteen Committee
3. I/C College website for uploading.
4. Establishment/College Accountant for information.
5. Office Record.



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TENDER DOCUMENT AND TECHNICAL SPECIFICATIONS

Particulars of Work	Tender from the prospective contractor(s)/ reputed agency(s)/Person(s) for running the college canteen for a period of 01 year.
Tender Inviting Authority	Principal, Government College For Women, Nawakadal.
Earnest Money Deposit	The intending tenderers will have to upload copy of Earnest Money Deposit in the shape CDR/ FDR/ Bankers cheque / Bank Guarantee for an amount of Rs. 2000/= (Rs. Two Thousand only) Pledged to the Principal, Government College For Women, Nawakadal. with the EOI offer. <i>.Offers without EMD shall be rejected.</i>
Performance security	An Amount of Rs.10,000 in the shape of CDR/FDR/Bankers cheque pledged to Principal, Government College For Women, Nawakadal.
Tender Fee	The tender fee has been fixed as Rs.200/-to be deposited in J&K UT Government Treasury Under Head 0202 Other Receipt, Higher Education, which must clearly indicate the name of the firm (depositor), tender no. and on whose behalf (Principal, Government College For Women, Nawakadal) money is paid. Scanned copy of the e-challan or Treasury challan/receipt be uploaded with the offer. Offers without stipulated tender fee shall be rejected. The cost of EOI fee is non-refundable and non-transferable.



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Documents to be uploaded Under Two Cover system	<p>Cover-1</p> <p>Scanned copies of below mentioned documents shall be uploaded in My Document area for bidders.</p> <ol style="list-style-type: none">1. Scanned copy of PAN and GST Certificate2. Copy of Registration Certificate with Shop and establishment act.3. Copy of NOC and past performance report from the dept. if already worked.4. Copy of EMD and Tender Fee5. Signed Copy of Tender Document (each page)6. AADHAAR Card
	<p>Cover-2</p> <p>BOQ (to be uploaded in electronic format only)</p>
Bid Validity	120 days from the date of opening the bid



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Scope of the Work:

- Running and operation of canteen in the premises of the Government College For Women, Nawakadal and agreeing to supply food items both packed/branded and self-made (mentioned in the list) at the rates quoted along with minimum fixed rent @ Rs.2000/- per month.
- The Bidder may be asked to provide the service and Lunch ,Tea Refreshment for various Academic and Cultural Activities, Seminars/Symposiums, Conferences, Training Programmes, Meetings or any other functions.

Terms and Conditions

General

- The Bidders are advised to visit the canteen site before participating. The Institute will not guarantee any minimum/maximum business.
- The institute reserves the right to reject any bid not fulfilling the criteria.

Jurisdiction:

- Any dispute/Litigation will be subjected to the Srinagar District.

Prices

- The price should be quoted in BOQ format only; the offer bid should be inclusive of taxes and duties.

License Fee/Rent and Other Charges

- The concerned bidder shall furnish a certificate from concerned Govt. Department i.e. Municipal Authorities under Shops and Establishment act for running the canteen within the college premises.
- The Security Deposit may be forfeited/ adjusted in case the standard of cleanliness, quality of products and services are not maintained and in case of non-payment of office dues.



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Service

- The bidder will be required to provide service in the college premises. The service would be free of any service charge.
- The quoted rates of food items should not be more than those prevalent in the market and should be as fixed by the Department of Food, Civil Supplies and Consumer Affairs. Excess charging to these rates during contract period shall attract penalty of Rs 1000.00 during each inspection
- The quoting of rates will not apply to packed-branded items like cold drinks Juices/ Nankeens/Chips etc. which have to be sold on MRP.
- Material used for cooking purpose should be of good quality and before expiry date. In case of violation, strict legal action will be taken i.e. The bidder will take all necessary precautions against fire hazards.
- The rate list and menu approved should be displayed clearly daily. Any change in the rate list or item should be duly approved by the canteen committee.
- The canteen committee has the right to visit periodically, or have surprise visits to check the quality of food, services, cleanliness of the canteen and report to the Principal.
- The bidder shall not sub-contract the running of canteen to any other party. No other commercial activity shall be undertaken in the college premises.
- The bidder shall not cause any nuisance, annoyance to the employees and others or store any hazardous good in the premises.
- The bidder shall not use electric heater any other heavy duty electrical appliances without the permission of College principal.
- The bidder will not be allowed to add any item other than mentioned in the tender document. If Bidder desires to add any item in the list, he must have to seek the approval of the Principal for such items and their rates.

Timings

- The canteen will function on all working days of the week.
- It will function from 10 a.m. to 4 p.m. If needed, the canteen will be opened during holidays/departmental meetings and vacations.

Hygiene and cleanliness

- Principal or Canteen committee may inspect the canteen at any time so as to verify the hygienic conditions being observed by the bidder.
- The bidder will have to make arrangements for cleanliness of the canteen and its surroundings by using dustbins and other pollution control devices. The bidder shall also be responsible for the safe and hygienic disposal of the canteen waste. The garbage bins should be covered always and away from the eating place



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Canteen Employee(s):

- The bidder shall be subject to the regulation of Labor Laws.
- Proper Police verification of person(s) deputed by the bidder shall be got done.

STATUTORY OBLIGATIONS

- The Bidder will have all necessary licenses or other approval if any, required for running the canteen under the relevant acts after allocation permission to operate the canteen.
- The College will not be liable for any act of breach or omission by the Bidder in regards to the statutory obligations, whatsoever and shall in no case be responsible or liable in case of dispute, Prosecution or awards made by Court of Law or other Govt. Agencies.
- The canteen committee of the college shall be allowed by the bidder to inspect the premises to check hygiene and cleanliness etc. There may be surprise check of the quantity and quality of the eatables to be served. In case of repeated failures or lacunae noticed by the committee, or principal, the committee may impose a fine upto Rs 5000/- on occasion.
- In case of adverse report of the inspection committee after giving an opportunity of being heard into the matter, the bidder can be asked to leave the contract after giving a one month prior notice

PENALTY:

- If on any day the bidder fails to prepare the food items/ operate the canteen services, a penalty for Rs.1000/-per occasion will be imposed.
- If high quality of cleanliness and hygiene is not maintained in the canteen, or eatables being sold after the expiry date, a penalty of up to Rs. 2000/-Per occasion will be imposed by the authorized officers of the Department.
- On repeated Occurrence of lapses, or in case services are found to be unsatisfactory or there is breach of any of the clause of terms and Conditions, the College reserves the right to rescind the contract and forfeit the performance security.
- College reserves the right to impose a penalty (to be decided by the Canteen Committee) on the successful bidder for any serious lapse in maintaining the quality and the services by the firm or its staff or any adulteration.

Comparison of Bids

- Comparison of prices will be done only on the bids submitted which qualify the technical bid evaluation.

Award of Contract

- The College shall award the contract to the eligible bidder whose technical bid has been accepted and determined as the lowest evaluated financial bid based on the criteria mentioned above However, the college reserves the right and has sole discretion to reject the lowest evaluated bid.

Sd/-
Principal
GCW Nawakadal