



## REPORT: One-Week Certificate Course in Basic Computing

**Introduction:** The Department of Computer Applications recently conducted a one-week certificate course in basic computing from March 21, 2023, to March 29, 2023. The main objective of the course was to provide students with a fundamental understanding of computing and its applications in various fields.

**Participants:** The course received a tremendous response from students, and a total of 32 students registered for the course. The participants included students from various streams, professionals, and individuals looking to enhance their computing skills.

**Course Content:** The course covered various topics such as computer fundamentals, operating systems, word processing, PowerPoint presentation, spread-sheet applications, and internet basics. The course was designed to provide hands-on experience to the participants with the help of practical sessions and assignments.

**Assessment:** At the end of the course, a test was conducted to evaluate the participants' understanding of the concepts covered in the course. A total of 26 students passed the test and qualified for the certificate of course completion.

**Certificate Distribution:** Certificates of course completion were awarded to the qualified students on the last day of the course. The participants expressed their satisfaction with the course and appreciated the efforts of the department in conducting such a beneficial program.

**Valedictory Ceremony:** The valedictory ceremony for the course was held on 29th March 2023, and the worthy Principal Prof. Dr. Neelofar Bhat was the guest of honour. In her heart-warming speech, she reminded the students of the outgoing batch of the higher purpose of education, which is to contribute towards the community they are a part of. She urged the students to take each experience of their life as an opportunity to learn, as it would help them to be a better individual.

Further, in her address, she stressed on the significance of information technology skills, which would help students to get good jobs and self-sustenance if utilized properly. She appreciated the efforts of the Department of Computer Applications in conducting the one-week certificate course in basic computing, which aimed to equip students with the necessary IT skills.

The department also received appreciation from the Faculty with Prof. Shabir, the course coordinator, thanking the principal for encouraging and supporting them to organize the course. He also thanked to resource persons, teaching and non-teaching staff to make the course a success.



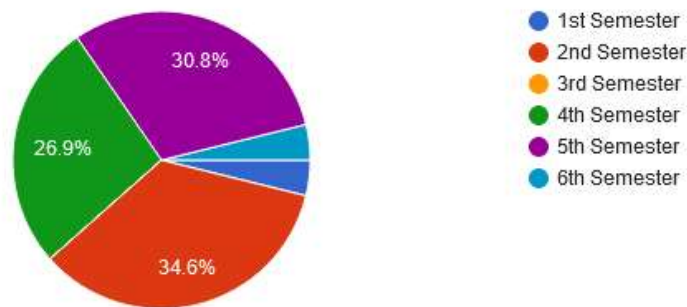
Prof. Audil Hussain, H.O.D, also gave a vote of thanks at the Felicitation ceremony, stating that such courses benefit the students to operate present-day technologies.

The students expressed their indebtedness towards the institution for helping them evolve in totality. They also reminisced about the journey of their Batch and their transformation from shy students to confident gentlewomen ready to take on the world.

**Conclusion:** The one-week certificate course in basic computing conducted by the Department of Computer Applications was a huge success. The course provided an opportunity for students to enhance their computing skills and gain practical knowledge. The department is committed to conducting more such programs in the future to help students and professionals in their pursuit of knowledge and skill development. The valedictory ceremony served as an inspiration for the students to work towards the betterment of the community and utilize their IT skills for their growth and development.

### Participation semester wise

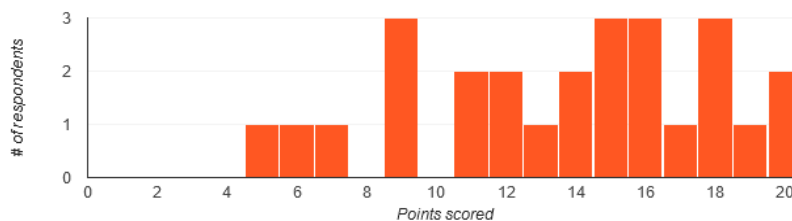
26 responses



### Insights

Average	Median	Range
13.65 / 20 points	14 / 20 points	5 - 20 points

Total points distribution





*Johny's*

Course Coordinator

**Prof.(Dr) Neelofar Bhat**

**Principal**