



# OFFICE OF THE PRINCIPAL Govt. College for Women Nawakadal, Srinagar



(NAAC Accredited Grade A)

(AICTE Approved Institution for MBA Programme)

(DST Assisted under CURIE Grant for PG Women College)

NIRF Ranking Band 2017:151- 200  
[www.gcwnk.ac.in](http://www.gcwnk.ac.in)

ARIIA Ranking Band 2022: Performer  
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No. WCN/22/1728  
Dated: 17.11.2022

## CIRCULAR

The teaching and non-teaching staff whose casual leaves are exhausted are frequently availing casual leaves owing to the fact that there is no leave at their credit. It is therefore, entrusted that they should refrain themselves from this practice neither the excess leaves availed by them will be treated as half pay leave.

  
**Prof. (Dr) Nighat Nasreen**  
**Principal**

  
Govt. College for Women  
Nawakadal, Srinagar

CC/-

1. Coordinator IQAC for information.
2. Staff Secretary for information.
3. College Accountant for information and necessary action.
4. Incharge Website for information and necessary action.
5. Office record file.